

# HOW TO HOST YOUR OWN VIRTUAL COFFEE MORNING FUNDRAISER.

In 3 simple steps...

## Brew can do it!

What's coffee's favourite song?

*Don't Worry, Be Frappe!*

## Step 1 - Decide on the platform you want to use & the date you want to host your event.

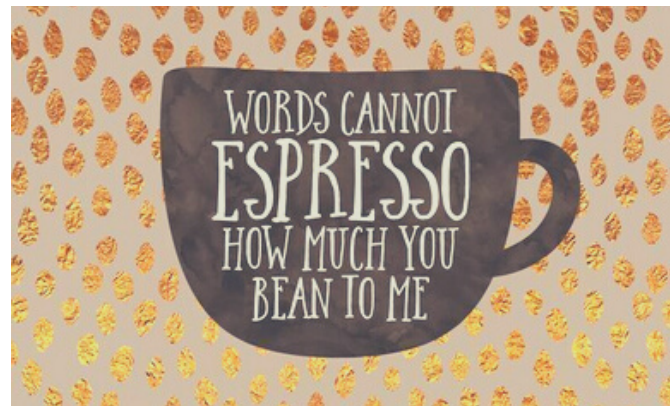
After you've decided on the date and time you want to host your event, you need to decide on what platform you want to use to host it.

We recommend Skype or Zoom (but there are plenty of other platforms to choose from).

If you do not already have an account with either of these you can sign up for free through their websites alternatively you can gain access by logging in with your Google or Facebook account.



## Step 2 - Set up your JustGiving fundraising page



Head to our JustGiving campaign #makeeverysharecount using the link below:

<https://www.justgiving.com/campaign/makeeverysharecount>

... and click on the START FUNDRAISING button in the 'Be a fundraiser' section.

When setting up your fundraising page make sure to add the reasons why you're hosting your own Virtual Coffee morning and set a fundraising target.



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**PROCAFFEINATING**

*(verb)*

*The tendency to not start anything until you've had a cup of coffee.*

## Step 3 - Invite & Advertise your coffee morning.

Invite your guests by sending your virtual Coffee Morning link to friends, family and colleagues. Don't forget to add your fundraising page link so they can donate. You can also share your link onto your fundraising page.

You can also set up a Facebook event and encourage family and friends to share your cause with their own networks.

It's also worth thinking about any relevant Facebook Groups that you could share the event into.

**Thank you for fundraising for Savana. Your support is greatly appreciated!**